

Department of Commerce

Report

on

Value Added Course: Tally – Level 1

Govt. Pt. Shyamacharan Shukla College aims to provide an education which is based on values, quality and employment oriented to the stakeholders. In order to achieve this objective recently we have introduced some value-added courses. Department of Commerce conducted value added course on Tally – Level 1 from 6th September to 25th September 2021. Total 93 students from all departments registered for this course. The duration of value-added course is 30 hours with a combination of 15 hours of theory and 15 hours of practical. The course content is being divided into five units which includes: -

- 1.Fundamentls of accounting and introduction of Tally
- 2. Accounting & Inventory Management
- 3. Transaction/Vouchers
- 4. Reports and financial statement
- 5. Data security and backup and introduction about GST

through this course content students learned about various accounting activities, prepare financial statement, data security etc. with the help of theory and practical. The evaluation process is completed on the basis of assignment, practical and tests. Theory and practical session were handled by Mr. Mahesh Verma, Tally Trainer and Mr. Umesh Verma Lab Technician. After completing this course, better employment option will be available to the students in the market they can do accounting work, they can work as inventory manager, book keeper accountant, as well as they have career opportunity as tally freelancer. The training on Tally Level 1 was accomplished well with the feedback from students who found the program very beneficial. It is plan to extend this value-added training in the next few months with some advanced version of tally and other accounting software.

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